

MEETEETSE MUSEUM DISTRICT
MINUTES OF THE BOARD
August 14, 2018

Vice President Mervin Larsen called the meeting of the Meeteetse Museum board to order at 7:02 p.m. at the Meeteetse Museum.

Roll call: Mervin Larsen, Dave Randol, Lynn Sessions, Lili Turnell and Mary Jane Luther were present. Director David Cunningham was present. Larry Todd was absent.

Consent Agenda: Hold out the minutes of the regular meeting from the Consent Agenda. Lynn Sessions moved to approve the consent agenda except for the minutes of July 17, 2018. Lili Turnell seconded the motion. All voted aye. Motion carried.

Lynn Sessions moved to approve the minutes of July 17, 2018 with the correction of spelling of Dave Randol's name and the spelling of "Treasurer's" Report. Dave Randol seconded the motion. All voted aye. Motion carried.

Citizens Open Forum: None

Additions to the Agenda:

Ongoing: Special District check list
 Review HBI policy

Lili Turnell moved to approve the agenda as amended. Dave Randol seconded the motion. All voted aye. Motion carried.

New Business:

HVAC: One of the furnaces went out. There is no AC in the front of the main museum. The estimate from Bragg Plumbing is \$3980 for a high efficiency unit. Labor will be around \$1800 for two people for two days. A crane will be needed to install the condenser on the roof. Estimate for the crane is \$250/ hour for 3 hours. Lili Turnell moved to authorize David Cunningham to replace the HVAC. Lynn Sessions seconded the motion. All voted aye. Motion carried.

Farm Bureau requested someone to come to their office and review the insurance policy. Mary Jane Luther or Lili Turnell will make an appointment with them.

Ongoing Business:

Copier: The Office Shop is working on the copier. The Museum has a loaner from them.

Emergency call list: Sandy Luna has moved to Cody. David Cunningham is recruiting backup for times when he is out of town.

Update on audit: Cynthia Rankin has submitted the budget. Lili Turnell has given her the books including the budget work. She is in the process of reviewing it and will file the F-32 and submit it to the state.

Special District check list: Lili Turnell has submitted it to the county clerk.

Review HBI policy: Liability coverage is correct.

Committee Reports: None

For the Good of the Board: Donations; received a \$500 donation for the bear. Received a \$350 donation for V the Gypsy Cowbell program and Clay Gibbons. Thank you to the “science kids”. David wrote thank you notes for the DD, Pitchfork and Kirwin presenters. The Kirwin tour went well and re-enactors were a hit. The Forest Service botany tour was well received.

Adjournment: 8:16 p.m.

Respectfully Submitted,

Mary Jane Luther, Secretary
Board of Directors